

## Setup – Shop Supplies

### AV Ref # 696

#### About:

“Shop Supplies” are an automated charge that can be activated in HITS to calculate on customer tickets.

Many shops activate “Shop Supply Fees” to help cover the cost of non-billed shop supplies like fluids, cleaners, shop rags, etc.

Most shops charge between 2% - 8% Shop Supplies. Most shops have a minimal charge (for example, \$2.50) and a maximum charge (for example, \$34.95) Most shops do not charge shop supplies on tire installations and repairs but do charge shop supplies on mechanical services where more supplies are likely to be used.

Please consider the following Shop Supply settings when working with HITS Technical Support to set up Shop Supplies in your system:

- What default % do you want to set your Shop Supply Charge to?
- What is the Minimum Shop Supply Charge (if any) for every ticket?
- What is the Maximum Shop Supply Charge (if any) for every ticket?
- Shops Supply %'s can be different by Department.
- Shop Supply %'s can be different for Goods and Services in each Department.
- Shop Supplies can be different by Store (for multi-location businesses).
- Shop Supplies can be deactivated for specific customers.
- Are Shop Supplies taxable in your state?

#### Shop Supplies Example:

A retail shop that does \$1M per year with 50% tire & 50% auto service that sets their Shop Supply Charge to 6% can expect to earn about **\$30,000** per year of the automated Shop Supply Charge.