

ATD – Re-Ordering Inventory AV Ref # 638

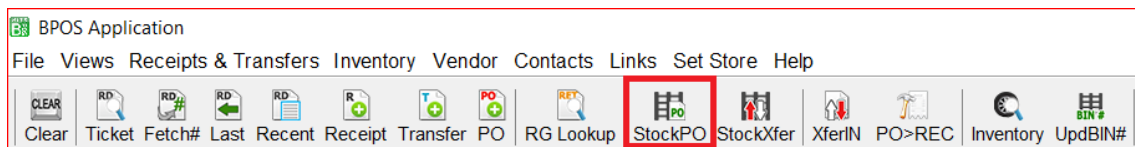
There is also a video showing how to perform this function:
How to Perform This Function (2:27) – AV Ref# 318

About:

BPOS provides a very simple method for re-ordering from ATD right from your software, based on your inventory's set stocking levels. Even if you don't currently utilize stocking levels, you can still use this function to easily build a purchase order and submit directly to ATD right from within BPOS.

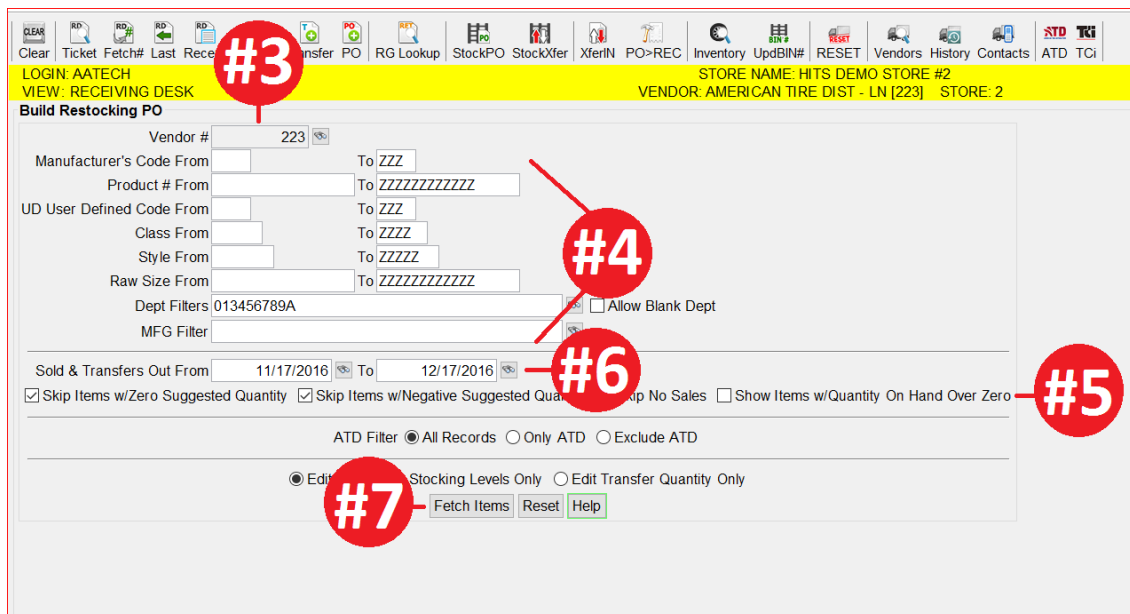
How:

1. Click on **Views → Receiving**.
2. Click on the **Stock PO** icon on your toolbar:



(Continued on next page)

3. On the **Build Restocking PO** screen (shown below), set your vendor to ATD by clicking the binoculars beside **Vendor #** and looking up ATD. Double-click on your ATD vendor to select them.
4. If you wish to narrow down your selections, do so using one or more of the selection options provided. For example, if you only want to return results for a certain manufacturer, you would key in your MFR code in the **FROM** and **TO** fields for Manufacturer's Code.
5. If you do not use stocking levels, you may need to check the box beside **Show Items w/Quantity On Hand Over Zero**.
6. Depending on the frequency of your orders, you may want to edit the date range used for reporting at **Sold & Transfers From**.
7. Click on the **Fetch Items** button:



The screenshot shows the 'Build Restocking PO' screen with the following elements and callouts:

- #3**: Points to the 'Vendor #' field, which contains '223' and a binoculars icon for vendor lookup.
- #4**: Points to the 'Manufacturer's Code From' and 'To' fields, which contain 'ZZZ' and 'ZZZZZZZZZZ' respectively.
- #5**: Points to the 'Show Items w/Quantity On Hand Over Zero' checkbox, which is currently unchecked.
- #6**: Points to the 'Sold & Transfers Out From' and 'To' date range, which is set to '11/17/2016' to '12/17/2016'.
- #7**: Points to the 'Fetch Items' button at the bottom of the form.

Other visible text on the screen includes: LOGIN: AATECH, VIEW: RECEIVING DESK, STORE NAME: HITS DEMO STORE #2, VENDOR: AMERICAN TIRE DIST - LN [223], STORE: 2, and various filter options like 'ATD Filter' and 'Stocking Levels Only'.

(Continued on next page)

8. On the **Build Restocking PO** screen (shown below), you can review the movement each item.
9. Edit your suggested re-order quantities as needed.
10. If your results cover several pages, you can either hit your **Page Down/Page Up** keys on your keyboard to navigate to the next page or a previous page. Or, click the **Next Page/Prev Page** buttons at the bottom of the screen.
11. View the number of items to be ordered and expected cost.
12. Once you have reviewed and edited your order, click on the Build PO button at the bottom of the screen. You will get a **Create Stocking PO** pop-up window. Click the **Create Purchase Order** button to create a new PO:

Mfg	Product #	Size	Description	Avail	WIP	RIP	TIP	OIP	St Level	Order	Cost	Sold#	Tran#	Bin #
09	755612383	P255/70R18	GDY-ASSURANCE CS FUE	1						-1	147.82			
09	758065571	P275/55R20	GDY-WRANGLER ADVENTI	-1						1	143.93			
10	142000542	LT245/75R17	KELLY-SAFARI ATR	4						1	136.50			
10	356077026	P225/60R16	KELLY-EDGE A/S							1	63.41	2	2	
10	356125026	P215/60R16	KELLY-EDGE A/S							1	52.49	10	-1	
10	356200026	P195/65R15	KELLY-EDGE A/S						4	4	44.27	6	1	
10	356218026	P205/65R16	KELLY-EDGE A/S						4	4	62.90			
10	356221030	P235/55R17	KELLY-EDGE A/S	-2						2	108.08			
10	356272030	P205/55R16	KELLY-EDGE A/S						4	4	48.60		12	
10	356382026	P185/65R15	KELLY-EDGE A/S						4	4	44.50	8	-2	
10	356475026	P195/60R15	KELLY-EDGE A/S						4	4	43.00	4		
10	356570030	P215/55R16	KELLY-EDGE A/S						4	4	57.00	4	2	
10	356627030	215/55R17	KELLY-EDGE A/S	-3						3	63.69	1	2	
10	356652030	205/60R16	KELLY-EDGE A/S	-2						2	54.59	6	2	
10	356665026	P215/60R17	KELLY-EDGE A/S						4	4	64.83	4		
10	356667026	P225/60R17	KELLY-EDGE A/S	2					4	2	65.08		4	
10	356674026	P225/65R17	KELLY-EDGE A/S	4						-4	72.59			
10	356689030	225/45R18	KELLY-EDGE A/S	-2						2	81.16	4		
10	356813041	245/45R18	KELLY-EDGE A/S	-2						2	106.00			
10	356826026	P185/65R14	KELLY-EDGE A/S	1						1	39.28			
10	356844026	P215/65R17	KELLY-EDGE A/S								68.20			
12	000438	P245/70R17	BRIDGEST	4							127.67			

Product#//MFG ☐ Raw Size

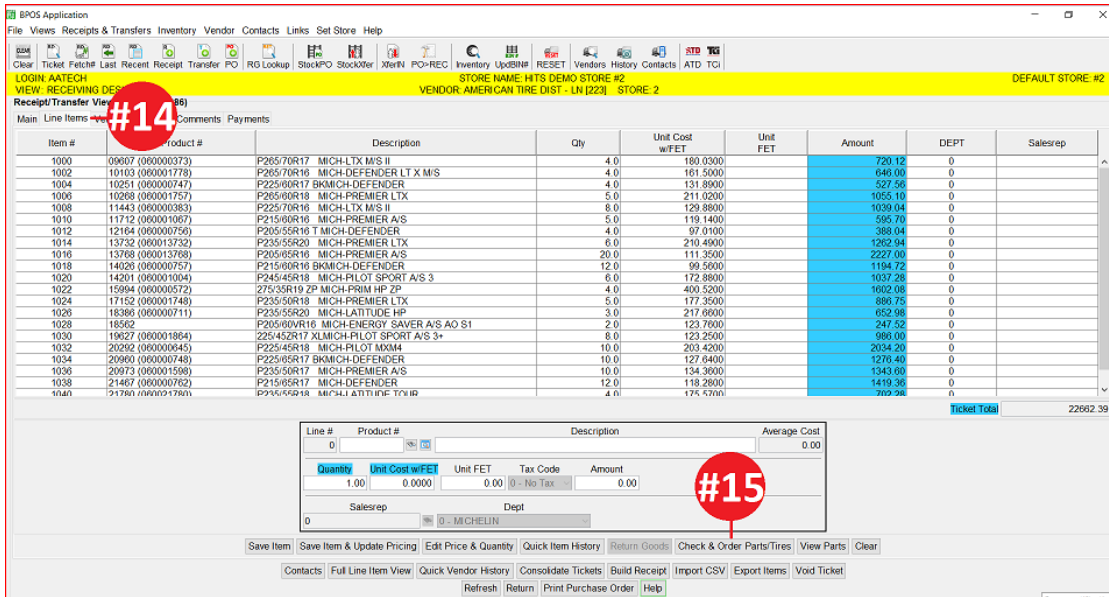
Units: 99 Cost: 8870.41 Weight: Cyclic Size: Trailer FT: Page: 7 Of: 8

(Continued on next page)

13. Once you are on your new PO on the **Receipts/Transfer View/Edit** screen (shown below), you will be prompted to use the Active Vendor. Since we've already selected ATD as our active vendor, you can click **OK**.

14. Click on the **Line Items** tab.

15. Click on the **Check & Order Parts/Tires** button at the bottom:



BROS Application

File Views Receipts & Transfers Inventory Vendor Contacts Links Set Store Help

Clear Ticket Fetch# Last Recent Receipt Transfer PO RO Lookup StockPO StockOrder XferIN PO-REC Inventory UpdBN# RESET Vendors History Contacts ATD TGI

LOGIN: AATECH VIEW: RECEIVING DES: STORE NAME: HTS DEMO STORE #2 DEFAULT STORE: #2

VENDOR: AMERICAN TIRE DIST - LN [223] STORE: 2

Main: Line Items **#14** Comments Payments

Item #	Product #	Description	Qty	Unit Cost w/FET	Unit FET	Amount	DEPT	Salesrep
1000	09007 (060000373)	P205/70R17 MICHLTX M/S II	4.0	180.0300		720.12	0	
1002	10103 (060001778)	P205/70R16 MICHLDEFENDER LT X M/S	4.0	161.5000		646.00	0	
1004	10251 (060000747)	P225/60R17 BKMCH-DEFENDER	4.0	131.8900		527.56	0	
1006	10268 (060001757)	P205/60R18 MICHL-PREMIER LTX	5.0	211.0200		1055.10	0	
1008	11443 (060000383)	P225/70R16 MICHLTX M/S II	8.0	129.8800		1039.04	0	
1010	11712 (060001067)	P215/60R16 MICHL-PREMIER A/S	5.0	119.1400		595.70	0	
1012	12164 (060000766)	P205/55R16 T MICHL-DEFENDER	4.0	97.0100		388.04	0	
1014	13732 (060013732)	P235/55R20 MICHL-PREMIER LTX	6.0	210.4900		1262.94	0	
1016	13768 (060013768)	P205/65R16 MICHL-PREMIER A/S	20.0	111.3500		2227.00	0	
1018	14026 (060000575)	P215/60R16 BKMCH-DEFENDER	12.0	99.5000		1194.72	0	
1020	14201 (060001004)	P245/45R18 MICHL-PILOT SPORT A/S 3	6.0	172.8800		1037.28	0	
1022	15994 (060000572)	275/35R19 ZP MICHL-PRIM HP ZP	4.0	400.5200		1602.08	0	
1024	17152 (060001748)	P235/50R18 MICHL-PREMIER LTX	5.0	177.3500		886.75	0	
1026	18396 (060000711)	P235/55R20 MICHL-LATITUDE HP	3.0	217.0600		652.98	0	
1028	18562	P205/60VR16 MICHL-ENERGY SAVER A/S AO S1	2.0	123.7600		247.52	0	
1030	19627 (060001864)	225/45ZR17 XLMICHL-PILOT SPORT A/S 3+	6.0	123.2500		966.00	0	
1032	20292 (060000645)	P225/45R18 MICHL-PILOT MDM4	10.0	203.4200		2034.20	0	
1034	20960 (060000748)	P225/65R17 BKMCH-DEFENDER	10.0	127.9400		1279.40	0	
1036	20973 (060001508)	P235/50R17 MICHL-PREMIER A/S	10.0	134.3600		1343.60	0	
1038	21467 (060000762)	P215/65R17 MICHL-DEFENDER	12.0	118.2800		1419.36	0	
1040	21780 (060001780)	P235/55R18 MICHL-LATITUDE HP	4.0	175.5300		702.12	0	
						Ticket Total		22662.39

Line # Product # Description Average Cost

0 0.00

Quantity Unit Cost w/FET Unit FET Tax Code Amount

1.00 0.0000 0.00 0 - No Tax 0.00

Salesrep Dept

0 0 - MICHELIN

Save Item Save Item & Update Pricing Edit Price & Quantity Quick Item History Return Goods Check & Order Parts/Tires View Parts Clear

Contacts Full Line Item View Quick Vendor History Consolidate Tickets Build Receipt Import CSV Export Items Void Ticket

Refresh Return Print Purchase Order Help

#15

(Continued on next page)

16. A **Check & Order Parts** screen will open to show you what you have ordered, what they currently have in stock, and the replacement cost. Items in pink indicate ATD is currently out of stock for those particular items. You can right-click on any item to exclude it from the order if you want to do so.
17. Based on your ATD configuration setup, the order options at the bottom will be defaulted to one of the **Order Modes** but you can change that if necessary.
18. Click the **Order Parts/Tires** button which will transmit the order to ATD and then automatically return an order number to your ticket as reference for each item:

Check & Order Parts from ATD for Ticket #7360286

Ref#	Description	ATD Part#	Quantity Requested	Quantity Available	Replacement Cost	BPOS Cost	Order?
1000 P28570R17	MICH-LTX M/S II	000000373	4	0	180.03	170.8400	Yes
1002 P28570R16	MICH-DEFENDER LT X M/S	000001778	4	115	161.50	152.1600	Yes
1004 P22560R17	BKMCH-DEFENDER	000000747	4	0	131.89	131.8700	Yes
1006 P20560R16	MICH-PREMIER LTX	000001757	5	3	211.02	199.7900	Yes
1008 P22570R16	MICH-LTX M/S II	000000383	5	0	129.88	128.2500	Yes
1010 P21560R16	MICH-PREMIER A/S	000001067	5	24	119.14	115.6100	Yes
1012 P20565R16	T MICH-DEFENDER	000000756	4	19	97.01	102.0500	Yes
1014 P23565R20	MICH-PREMIER LTX	000013732	6	27	210.49	199.9200	Yes
1016 P20565R16	MICH-PREMIER A/S	000013708	20	19	111.35	109.4400	Yes
1018 P21560R16	BKMCH-DEFENDER	000000757	12	10	99.56	103.6300	Yes
1020 P24545R18	MICH-PILOT SPORT A/S 3	000001004	6	0	172.88	164.8900	Yes
1022 P2565R19	2P MICH-PILOT HP 2P	000000572	4	2	400.52	401.8300	Yes
1024 P23565R18	MICH-PREMIER LTX	000001748	5	30	177.35	170.8000	Yes
1026 P23565R20	MICH-LATITUDE HP	000000711	3	33	217.66	211.5500	Yes
1030 P25452R17	XL MICH-PILOT SPORT A/S 3+	000001804	8	20	123.25	127.7900	Yes
1032 P22565R16	MICH-PILOT MXM4	000000845	10	8	203.42	194.6500	Yes
1034 P22565R17	BKMCH-DEFENDER	000000748	10	0	127.64	127.5600	Yes
1036 P23565R17	MICH-PREMIER A/S	000001598	10	2	134.36	128.4400	Yes
1038 P21565R17	MICH-DEFENDER	000000702	12	29	118.28	118.1700	Yes
1040 P23565R16	MICH-LATITUDE TOUR	000021789	4	48	175.57	168.2700	Yes
1042 P24545R18	MICH-PRIMACY MXM4GRNX M	000022485	4	12	204.43	195.5000	Yes

Right click table for options

Item Order: ☐ Nothing (FOK) ☒ Allow Partial Fill (FAK) ☐ Allow Back Orders (BO/NULL)

#18 Order Parts/Tires **#17** Cancel Suggest Help

Screenshot of returned order number:

Ticket Detail

Product #	Description	Size	Qty
15494650000 (121000688)	225/60R16SL ALTIMAX RT43	225/60R16SL	4.0
	ATD Order# EAS submitted	ATD Order# EA	1.0
	12/16/2016 4:49 PM	12/16/2016 4:	1.0

****Note** – Users must have password permission to create inventory receipts (P71). If you need to give a user permission to perform the above function, please contact your system administrator.