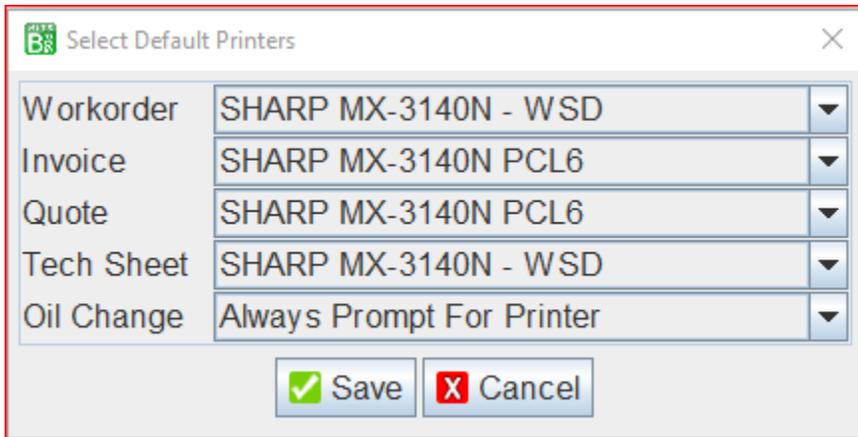


Setting Default Printers By Workstation

By configuring your system for number of copies in the BPOS system defaults, you should not find it necessary to edit the Number of Copies on the Print Ticket screen. You also no longer have to select the same # of default tickets for all ticket types. Best of all, this can be done at each workstation so that people don't have to use the same printers if they don't want to do so.

To Set Your Defaults:

1. Click on **Views → Administration & Utilities**
2. Click on **Workstation → Set Default Printers**
3. Select the default printer you would like for each ticket type
4. Click **Save**:



Ticket Type	Default Printer
Workorder	SHARP MX-3140N - WSD
Invoice	SHARP MX-3140N PCL6
Quote	SHARP MX-3140N PCL6
Tech Sheet	SHARP MX-3140N - WSD
Oil Change	Always Prompt For Printer

Save Cancel