

Delivery Receipts AV #758

BPOS offers the ability to print tickets as Delivery Receipts (DR) for our wholesale clients who sell tires to national accounts. When a ticket is printed as a DR, no pricing, totals, or payment terms are printed and the heading on the ticket prints as “Delivery Receipt - Not An Invoice”.

Note: The capability to print a ticket as a DR is currently only supported using the “standard” invoice print program, not the more retail oriented print program referred to as the “long body” format. Additionally, when DR printing is activated, all ticket types (quotes, workorders, and invoices) print with the DR designation, so that each wholesaler can utilize DR printing based on how they handle national account deliveries.

There are **three methods** available for activating DR printing by customer. Method #1 flags all AMI orders as DR tickets. Method #2 uses a product # to flag the ticket as a DR ticket so you can print a DR on the fly. Method # 3 allows you to set individual customers to always print their tickets as DR tickets.

To Activate Each Method:

1. Method #1

- a. Run **POSLINES**
- b. Change line #19 – **Print AMI Orders as DRs** to **Y** for Yes and then <enter> to **Any Changes**

2. Method #2

- a. Create a new line item (*****DR** is recommended) as a NON-STOCKING, NON-TAXABLE, SERVICE, NO PRINT line item
- b. Run **POSLINES**
- c. Change line #20 – **Use Line Item SKU As DR Print** to **Y** for Yes
- d. Add your new line item to the **What SKU?** field and then <enter> to **Any Changes**.

3. Method #3

- a. To activate an account for DR Printing, run **SETDR**
- b. Find customer and [TAB]
- c. <Enter> down to **Print As DR Flag** and change to a **4** and <enter>
- d. Repeat for each customer as needed and then press **ESC** to get back to the **Main Menu**
- e. Run **POSLINES**
- f. Change line #21 – **Activate: Always Print As DR?** to **Y** for Yes and then <enter> to **Any Changes**

Invoice Format Config - Corp ONLY - [LBO]=Long Body Only, [SFO]=Standard Only

13. Position Invoice Header Data [LBO]: C (L=Left, C=Center, R=Right)

14. Position Address Header Data [LBO]: R (L=Left, C=Center, R=Right)

15. Tech Sheet Body Lines.....: 0 | Body Lines + Footer Lines

16. Tech Sheet Footer Lines.....: 0 | Sheet Not Exceed 68.

17. Print Weight in KID#.....[SFO]: N (Y/N)

18. Print Sig Before Authorization....: N (Y/N)

19. Print AMI Orders As DRs.....[SFO]: Y (Y/N)

20. Use Line Item SKU As DR Print[SFO]: Y (Y/N)

21. Activate: Always Print As DR?[SFO]: Y (Y/N)

Any Changes.....: (Y/N)

F1=HELP

METHOD
#1

METHOD
#2

what SKU? ***DR

METHOD
#3