

Installation Guide



Notes

1 Getting Started

- a. Initial Consultation
- b. Installation Agreement
- c. Invoice Form
- d. Download HITS & Test Printing
- e. Begin Video Training

2 Configurations

- a. Configuration Questions

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3 Salesreps / Techs / Users

- a. Salesreps & Technicians
- b. Software Logins & Permissions

4 Vendors / Integrations

- a. Set up Vendors in HITS
- b. Place orders for Integrated Products
- c. CARFAX & TireBrands
- d. Customer Import by CSV (optional)

5 Codes

- a. Department Codes / GL Codes
- b. Shop Supplies
- c. Outside Part & Tire Codes (Matrix)
- d. Labor & Service Codes
- e. Discount / Coupon / Warranty Codes

6 Packages

- a. Tire Packages
- b. Service Packages
- c. National Account Packages (optional)

7 Inventory

- a. Tire Inventory
- b. Oil & Filter Inventory
- c. Parts Inventory
- d. Non-Sale Supplies

8 ServiceCAT (optional)

- a. VSOC Configuration
- b. Inspection Configuration
- c. Vendors Mapped / Tested
- d. Local Inventory Mapped / Tested

9 Training, Review, & Practice

- a. Download HITS & Images - All remaining WS
- b. Video Training - All remaining users
- c. "Go Live" System Inspection
- d. Copy LIVE to DEMO
- e. Practice Day

10 Go Live

- a. Data Conversion
- b. Inventory Count
- c. Journal AR Balances
- d. Accounting Link Setup
