

Tire Pros Share-of-Account Reporting – July 2014

Andreoli & Associates announces the availability of the Tire Pros Share-of-Account (SOA) Reporting module. This module complies with Tire Pros SOA requirements for automated, unattended, monthly reporting of previous YTD and YTD comparative unit and sales totals by product SKU. This module, and any associated configuration and support services, is being provided at no charge to Tire Pros dealers.

If you are a Tire Pros dealer and have signed up for the Tire Pros Share-of-Account program, we need your authorization to release your unit and sales data to Tire Pros. Also, to ensure proper and accurate reporting, we need to know which Department Codes you have assigned to passenger and light truck (PLT) tire sales, including any Department Codes assigned to OPT (outside purchase PLT tires). We also suggest you have us include an email address for you or someone at your business so that you get a copy of the monthly report.

Below is the Tire Pros Share of Account report entry screen. We only need items #1 and #2 in order to configure your system for monthly reporting.

```
Share of Account - Tire Pros
=====
Through Month.....: 2
For Year.....: 2014 {Four Digit Year}
Departments: 012
Include Items With No Dept: N (Y/N)
Print or Email.....: P (P/E)
Tire Pros Email Address#1.: TireProsSOA@atd-us.com
Tire Pros Email Address#2.:
Tire Pros Email Address#3.:
Dealer Opt. Email Address.: _____
Any Changes?: _ (Y/N)
```

Please email or fax us the above information. Email to tech@aasys.com or fax to 704-895-2985. **Your email/fax will serve as your authorization for us to release unit and sales data to Tire Pros for passenger and light truck tires.**

Note on Department Codes: Be sure to include the Department Code(s) you have assigned to any OPT (outside purchase – non-stock passenger or light truck) product codes. If you only use one OPT code for all non-stock tires, including OTR, lawn/garden, boat trailer, etc. your units and sales will be inaccurate. Concurrently, you will want to create an additional OPT product# for all tires other than passenger/light truck. If you need assistance with setting up an additional OPT product#, contact the HITS Technical Support Center (HTSC).

You will also see that there is an entry listed as “Include Items With No Department”. This will be set to “N” unless you specific direct otherwise. We recommend that **all** items have a Department Code designation. However, doing so is your choice.

Once we receive your configuration information, we will configure your system for automated, unattended reporting to Tire Pros and advise you via email/phone that configuration is complete.

If you wish to view a copy of the data submitted monthly or make any changes, you will be able to access the report at any time via your M/S Menu J. Look for the report title: ”Tire Pros SOA Report”. (You must have password switch P99=! in order to access and print this report.)

Note: Running the Tire Pros SOA report interactively will give you access to the Tire Pros email address(es) we have been provided by Tire Pros for automated reporting to corporate (only).

However, your Tire Pros Retail Business Consultant may also request to receive a copy of the email. If so, enter his/her email address in one of the unused “Tire Pros Email Address” entries or provide us with your consultant’s email address as part of your configuration information and we will enter it for you.

Do **not** change or remove any existing Tire Pros Email Addresses unless specifically directed by Tire Pros or your share-of-account data may not reach the correct person at Tire Pros.

Of course, if you have any questions, please log a call to the HTSC (800-422-2032) or email us at tech@asys.com.

Thank You,
HITS Technical Support Center

(\bpos\docs\tire_pros_soa_140715)